



**Meeting of the Association of Pall Mall Libraries  
held at the Royal Automobile Club  
on Thursday 14 July 2016 at 10.00am**

**MINUTES**

**In attendance:**

Anna Brynolf, *Chair*  
Adam Waterton  
Gill Briggs  
Jane Holmes  
Trevor Dunmore  
Karen Syrett  
Kay Walters  
Mary Duffy  
Sian Prosser  
Lynsey Hawker  
Susan Robin  
Sarah Hume  
Tony Pilmer  
Moira Goff  
Zoe Richards  
Huw Williams  
Jan Coughtrie  
Philip Rafferty  
Suzanne Heslan

Royal Institute of International Affairs  
Royal Academy of Arts  
Royal Horticultural Society  
Royal Automobile Club  
Royal Automobile Club  
British Academy  
Athenaeum  
Army & Navy Club  
Royal Astronomical Society  
The Kings' Fund  
Royal Horticultural Society  
RUSI  
Royal Aeronautical Society  
Garrick Club  
Garrick Club  
Oxford & Cambridge Club  
Caledonian Club  
Westminster City Archives  
Westminster City Archives

**Apologies for absence:**

Gill Turner  
Simon Blundell  
Jane Trodd  
Jane Harrison  
Wendy Cawthorne  
Sheila Markham  
Lesley Whitelaw  
Julie Beckwith  
Mark Hayward  
Sarah Watts

London Library  
Reform Club  
East India Club / In & Out Club  
Royal Institution  
Geological Society  
Travellers Club  
Middle Temple  
Royal College of Physicians  
Savage Club  
Institute of Directors

**1) Introductions**

Members introduced themselves.

**2) Apologies**

Apologies for absence were noted.

### **3) Talk by Suzanne Heslan, Westminster City Archives**

Suzanne described the wide range of records held at Westminster City Archives. She noted that the centre was a rich resource for local and family historians and that its events were attended by a diverse audience. The centre inhabits a purpose built building (with some of its storage area currently being utilised by the RAC). There is a volunteer programme as well as a Friends Group. The centre hosts a variety of workshops, talks and exhibitions, and it has a strong social media presence. The centre's catalogue is available online and the website includes extensive digital resources.

<https://www.westminster.gov.uk/archives>

### **4) Minutes of the meeting on 14 April 2016**

The minutes were approved.

### **5) Training sub-group update**

The new Chair, Sian Prosser, thanked Kay Walters for all her hard work on behalf of the sub-group. Sian asked members to contact her with any suggestions for future training sessions. She then reported as follows:

#### **Training**

- *Briefing session on RDA*  
This was very well attended. Members can read Danny Smith's report on the session here: <http://www.apmlibraries.org/blog>
- *Introduction to Managing Archives*  
This was also very well attended and a follow-up meeting to discuss some of the issues raised has been organised at the British Academy on 29<sup>th</sup> July 2016 (please contact Karen Syrett if you are interested in attending).

The Training Group is hoping to arrange sessions on: *Writing for Publication, Applying for Funding and Copyright – An Update*.

#### **Visits**

- *Visit to the V&A* -This took place on the 11 July 2016 and was very interesting.
- *National Archives* – This has been arranged for 19 October 2016. Please contact Kay Walters if you would like to attend – places are very limited.

Members' attention was drawn to the new Training webpage on the APML website:

<http://www.apmlibraries.org/training.html>

### **6) Archives sub-group update**

Karen Syrett spoke about the meeting held on 12 May 2016. The main topic was funding but members also discussed: digitisation, conservation, exhibitions, cataloguing and records management. The next meeting will be in October, please contact Karen if you would like to attend.

### **7) Any Other Business**

- Cpd25 events and reciprocation  
It had been noted that whilst cpd25 members have been welcome to attend APML events, it did not seem to be working the other way round - cpd25 visits only appear to

be available to M25 consortium members. It was felt that in the light of this, spaces for future APML visits should only be allocated to M25 members once other members have had an opportunity to reserve places. Anna will make some informal enquiries to find out more about cpd25.

- Anna has been updating the website and would welcome members' photos and blog ideas.
- Discussion revealed that Huw was not the only member to have been experiencing difficulties with a) quickcat (British Library) and b) OUP's digital services. Suggestions for OUP included: tweeting (no one likes bad publicity!), obtaining a named contact, making a joint APML approach.
- Members were notified of Burlington Courtyard's late event on Friday 15 July 2016.

**8) Dates for next meeting:**

Thursday 13 October 2016 at the Oxford and Cambridge Club – Talk by Tanya Kirk, British Library on *Doing Exhibitions*

**9) Members would like to thank the RAC for the splendid breakfast and tour.**